

# Corporation of the Township of Chisholm

Municipal Office/Council Chambers: 2847 Chiswick Line, Powassan, Ont. P0H 1Z0  
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## **MINUTES** **COUNCIL MEETING** **TUESDAY, NOVEMBER 25, 2025 AT 7:00 PM**

### **1. CALL TO ORDER & ACKNOWLEDGE FIRST NATIONS PEOPLES AND LAND**

*"We respectfully acknowledge that we are on the traditional territory of the Anishinaabe Peoples, in the Robinson-Huron and Williams Treaties areas. We wish to acknowledge the long history of First Nations and Metis Peoples in Ontario and show respect to the neighbouring Indigenous communities. We offer our gratitude for their care for, and teachings about, our earth and our relations. May we continue to honor these teachings."*

The meeting was called to order by Mayor Gail Degagne, by zoom at 7:00 p.m., along with Councillors, Bernadette Kerr, Claire Riley, Nunzio Scarfone, and Paul Sharp, in Council Chambers. Staff member present was CAO Lesley Marshall and OS Shawn Hughes (by zoom). There were no other attendees.

### **2. NOTIFICATION OF PECUNIARY INTEREST**

### **3. ADOPTION OF AGENDA**

**Resolution 2025-218** Bernadette Kerr and Paul Sharp: Be it resolved that the Agenda for this meeting be adopted as printed and amended, with the addition of item 6. Fire Chief, Ray Ford, Presentation. **'Carried'**

### **4. ADOPTION OF MINUTES**

(a) October 28, 2025 Regular Council Meeting Minutes

**Resolution 2025-219** Claire Riley and Nunzio Scarfone: Be it resolved that the Minutes of the October 28, 2025 Regular Council Meeting, be adopted as printed and circulated. **'Carried'**

(b) November 14, 2025 Special Council Meeting Minutes

**Resolution 2025-220** Paul Sharp and Bernadette Kerr: Be it resolved that the Minutes of the November 14, 2025 Special Council Meeting, be adopted as printed and circulated. **'Carried'**

### **5. APPROVAL OF ACCOUNTS** – October

**Resolution 2025-221** Claire Riley and Bernadette Kerr: Be it resolved that the Administration, Fire Department, Council, and Public Works payroll accounts in the amount of \$31,742.56 and general accounts totaling \$368,937.09 for the month of October 2025 be accepted as presented. **'Carried'**

### **6. PRESENTATION AND DELEGATIONS**

(g) **Emergency Management Program review and update – Community Emergency Management Co-ordinator Ray Ford. (Encl.)**

**Resolution 2025-222** Paul Sharp and Claire Riley: Be it resolved that the Council receives the Emergency Management Program review and update report from Community Emergency Management Co-ordinator Ray Ford. **'Carried'**

## **7. OPEN FORUM**

## **8. MAYOR STAFF COMMITTEE AND GOVERNMENT REPORTS**

- (a) Mayor and Council Reports
  - Mayor
- (b) Staff Report
  - Taxes Owing Report (Encl.)
- (c) Committee Reports
  - Minutes, General Government, November 19, 2025 (Encl.)
  - Draft Minutes, Committee of Adjustment, November 4, 2025 (Encl.)
  - Minutes, Golden Sunshine, August 19, 2025 (Encl.)
  - Draft Minutes, Powassan Library, October 20, 2025 (Encl.)
  - Minutes, Powassan Library, September 15, 2025 (Encl.)
  - Media Release, Powassan Library, \$47,400 OTF Grant (Encl.)
  - North Bay Parry Sound Health Unit, Municipal Engagement Sessions (Encl.)
  - Agenda, November 12, 2025, NBMCA, (Encl.)
- (d) Correspondence
  - Resolution, Mun. of East Ferris, Re: NBMCA Board (Encl.)
  - Information on Bill 68, Consolidation of Conservation Authorities (Encl.)
  - Letter from Ministry of Infrastructure Re: Delegation from AMO Conference (Enc.)
  - Letter from Town of Goderich, Re: Comments on the proposed CAA amendment. (Encl.)
  - Resolution from Town of Blue Mountain, Re: Bill 5 (Encl.)
  - Resolution, Municipality of Wawa Re: Rent Control (Encl.)
  - Letter from MNR Re: Initiation for input on regulation proposals under Wildland Fire Management Act (Encl.)
  - Northern Ontario Women's Association resolution, Re: Bill 5 (Encl.)
  - Letter to Beer Store, Re: Bottle Recycling (Encl.)
  - FONOM, News Release, Fall Economic Statement. (Encl.)

**Resolution 2025-223** Paul Sharp and Bernadette Kerr: Be it resolved that the Mayor, Staff, Committee and Correspondence reports be accepted as presented. **'Carried'**

## **9. REVIEW BUDGET REPORT** – Printed November 5, 2025

**Resolution 2025-224** Claire Riley and Nunzio Scarfone: Be it resolved that the Budget Report printed November 5, 2025, be accepted as presented. **'Carried'**

## **10. PUBLIC WORKS REPORTS**

- Public Works Activity Report, OS S. Hughes, November 21, 2025 (Encl.)

**Resolution 2025-225** Paul Sharp and Nunzio Scarfone: Be it resolved that Council accept the October 10, 2025, to November 21, 2025, Activity Report from Operations Superintendent Shawn Hughes. **'Carried'**

## **11. NEW BUSINESS**

- (a) Cassellholme Capital Levy (Encl)

**Resolution 2025-226** Claire Riley and Bernadette Kerr: Be it resolved that the Council receives the Cassellholme redevelopment Capital Levy for 2025. **'Carried'**

- (b) Bonfield Snowmobile Club MOU (Encl.)

**Resolution 2025-227** Nunzio Scarfone and Claire Riley: Be it resolved that the Council of the Corporation of the Township of Chisholm directs the CAO to execute the Memorandum of Understanding for the Bonfield Snowmobile Club Trails for the 2025-2026 Season. **'Carried'**

(c) Northern Municipal Council Workshop – Virtual Learning Series (Encl.)

**Resolution 2025-228** Paul Sharp and Claire Riley: Be it resolved that the Council authorizes the attendance of Councillor Kerr and Mayor Degagne, to the 2025 Northern Municipal Council Workshop – Virtual Learning Series. **'Carried'**

### **13. ADJOURNMENT**

(a) By-law 2025-35 being a By-law to confirm the proceedings of the Council meeting.

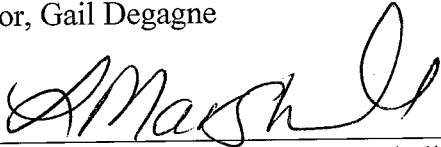
**Resolution 2025-229** Bernadette Kerr and Paul Sharp: Be it resolved that By-law 2025-35, being a by-law to confirm the proceedings of the Regular Council meeting November 25, 2025, be read a first, second and third time and passed this 25<sup>th</sup> day of November 2025. **'Carried'**

(b) Resolution re: Adjournment.

**Resolution 2025-230** Claire Riley and Nunzio Scarfone: Be it resolved that Council now adjourn this meeting. Time: 7:36 p.m.



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Mayor, Gail Degagne



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CAO Clerk Treasurer, Lesley Marshall